

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
SEPTEMBER 17, 2024 AT 7:00 P.M.**

DRAFT

PRESENT:

Mayor..... Kelly Muir
Deputy Mayor Bill Love
Councillor Debbie Durocher
Councillor Tara Elwood
Councillor Daryl Weber
CAO Kathy Skwarchuk
Asst. CAO Cathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Muir called the meeting to order at 7:01 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Muir read a Land Acknowledgement Statement as follows:

Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

NATIONAL TRUTH AND RECONCILIATION DAY:

Mayor Muir read a recognition statement as follows:

Alberta Beach respectfully acknowledges National Truth and Reconciliation Day being September 30, 2024. To recognize and honour the children who never returned home, and the survivors of residential schools, as well as their families and communities.

AGENDA ADDITIONS:

5. Confidential Closed Meeting Session moved to the end of the meeting.

ADOPTION OF AGENDA:

MOTION #144-24

MOVED BY Deputy Mayor Love that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF AUGUST 20, 2024:

MOTION #145-24

MOVED BY Councillor Weber that the minutes of the Regular Council meeting held on August 20, 2024 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS:

GLENDAN NELSON & SCOTT TYWONIUK – SAFETY IN THE COMMUNITY:

Glenda Nelson & Scott Tywoniuk met with Council to discuss safety in the community and the problems they are encountering, as well as questionable activity throughout the village in the middle of the night. Council advised this is a matter to be reported to the RCMP, and the more calls reported to the detachment results in more RCMP coverage in the village. Council further advised that the RCMP has launched a mobile app which provides access to information and crime reporting. Mayor Muir thanked Glenda and Scott for attending the meeting and addressing Council on the matter, however reconfirmed the importance of crime reporting to the RCMP.

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

ALBERTA BEACH AG SOCIETY – REQUEST FOR FINANCIAL SUPPORT FOR CFEP GRANT:

MOTION #146-24

MOVED BY Mayor Muir that Council approves to provide financial support to the Alberta Beach & District Agricultural Society for their CFEP Grant to upgrade the entrance and washrooms in the Agliplex in the amount of \$10,000.00 with the possibility of additional funding of \$10,000.00.

CARRIED UNANIMOUSLY

KAYAK-O-MAT KAYAK RENTAL SYSTEM LEASE:

MOTION #147-24

MOVED BY Councillor Durocher that Council approves to renew a lease of land with Scott LeClair of Great Escape Kayak Inc. & Kayakomat Canada for a kayak rental system as per the following: the non-resident vendor permit of \$350.00 per year; the location fee of \$150.00 per year from Oct 1, 2024 to April 30, 2025; and the location fee of \$200.00 per month from May 1, 2025 to September 30, 2025 and further

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he be required to provide adequate property and liability insurance with Alberta Beach named additional insured under the policy and he be requested to provide reflective markers on the kayak rack.

CARRIED UNANIMOUSLY

ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #148-24

MOVED BY Councillor Elwood that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS: None.

BYLAWS & POLICIES: None.

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR DUROCHER:

Councillor Durocher reviewed and submitted reports on the following meetings:

Alberta Beach & District Museum & Archives meeting held on September 11, 2024.

Lake Isle & Lac Ste. Anne Stewardship Society meeting held on September 16, 2024.

COUNCILLOR ELWOOD:

Councillor Elwood reviewed and submitted reports on the following meetings:

Alberta Beach Campground Advisory Committee meeting held on September 12, 2024.

Alberta Beach Public Works Advisory Committee meeting held on September 12, 2024.

Alberta Beach Library Board meeting held on September 9, 2024.

Oneway Regional Fire Services Executive Steering Committee meeting held on September 16, 2024.

Yellowhead Regional Library Board executive meeting held on September 9, 2024.

DEPUTY MAYOR LOVE

Deputy Mayor Love reviewed and submitted reports on the following meetings:

Alberta Beach Campground Advisory Committee meeting held on September 12, 2024.

Alberta Beach Public Works Advisory Committee meeting held on September 12, 2024.

COUNCILLOR WEBER:

Councillor Weber reviewed and submitted report on the following meeting:

Trivillage Regional Sewer Services Commission meeting held on September 11, 2024.

MAYOR MUIR

Mayor Muir reviewed and submitted reports on the following meetings:

Water Distribution Feasibility Study Steering Committee meeting held on August 30, 2024.

ABADASA Golf Tournament held on September 6, 2024.

Trivillage Regional Sewer Services Commission meeting held on September 11, 2024.

Mayors and CAOs Fire Services Meeting held on September 12, 2024.

Community & Council Meet & Greet held on September 14, 2024.

DEVELOPMENT PERMIT REPORT:

Administration submitted a report for information on the 2024 Development Permits issued to date.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #149-24

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA MUNICIPAL AFFAIRS – ANNOUNCEMENT OF 2025 FIRE SERVICES TRAINING PROGRAM:

A letter was received from Alberta Municipal Affairs to announce the 2025 Fire Services Training Program grant.

ALBERTA MUNICIPAL AFFAIRS – PRELIMINARY 2025 EQUALIZED ASSESSMENT:

The preliminary 2025 Equalized Assessment comparison was received from Alberta Municipal Affairs.

ALBERTA MUNICIPALITIES – PREPARE TO VOTE ON RESOLUTIONS AT ABMUNIS CONVENTION:

Correspondence was received from Alberta Municipalities regarding preparations for the 27 resolutions to be voted on at the Alberta Municipalities Convention.

ALBERTA MUNICIPALITIES – OPPORTUNITY TO REPRESENT ABMUNIS ON THE SAFETY CODES SUB-COUNCILS:

Correspondence was received from Alberta Municipalities regarding an opportunity to represent Alberta Municipalities on the Safety Codes Council's fire and private sewage Sub-Councils.

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BUD BUSENIUS – BOAT LAUNCH PARK BEACH ACCESS:

Correspondence was received from Bud Busenius regarding the boat launch park beach access. It was reported that Mr. Busenius has been advised that the Public Works Manager is requesting a meeting with Alberta Environment.

COLLEEN KLOTZ – WATER & BEACH ACCESS FROM THE BOAT LAUNCH PARK ON NORTH SIDE:

Correspondence was received from Colleen Klotz regarding the water & beach access from the boat launch park on north side. It was reported Ms. Klotz has been advised that the Public Works Manager is requesting a meeting with Alberta Environment.

GOVERNMENT OF ALBERTA – CHANGES TO THE NORTHERN AND REGIONAL ECONOMIC DEVELOPMENT PROGRAM:

Correspondence was received from the Government of Alberta regarding changes to the Northern and Regional Economic Development Program Fall 2024.

LAC STE. ANNE COUNTY – REGIONAL MUNICIPALITIES MEETING AGENDA ITEMS:

Notice was received from Lac Ste. Anne County advising that the Regional Municipalities meeting has been scheduled for October 14, 2024 and agenda items are to be submitted one week prior to the meeting. Deputy Mayor Love and Councillor Weber confirmed they will be attending the meeting.

LAC STE. ANNE COUNTY – 2024 RECREATION FACILITY & PROGRAM ASSISTANCE GRANT:

A letter was received from Lac Ste. Anne County advising on the approval of a 2024 Recreation Facility & Program Grant in the amount of \$1,000.00 for the ball diamond maintenance.

NATIONAL POLICE FEDERATION – NEW POLLING RESULTS ON POLICING IN ALBERTA:

Correspondence was received from the National Police Federation regarding their first survey and the new polling results on policing in Alberta since the Alberta Government introduced B11, establishing a new independent agency police service in Alberta.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #150-24

MOVED BY Deputy Mayor Love that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

ALBERTA BEACH AG SOCIETY – BEACHWAVE PARK HALLOWEENTRUNK-N-TREAT:

Notice was received that the Beachwave Park Halloween Trunk-n-Treat will be held on Saturday, October 26, 2024 from 4:00 p.m. to 7:00 P.M.

MOTION #151-24

MOVED BY Councillor Durocher that Council approves to supply chocolate bars and juice boxes for the Beachwave Park Halloween Trunk-n-Treat.

CARRIED UNANIMOUSLY

ALBERTA MUNICIPAL AFFAIRS – RESPONSE TO MEETING REQUESTS WITH MINISTER MCIVER:

Notice was received that due to the large number of meeting requests, the Minister is unable to meet with Council at the Alberta Municipalities Convention, and further if Council believes a meeting is still necessary to contact the Minister's office to request a meeting at a later date.

MOTION #152-24

MOVED BY Councillor Elwood that administration contact Alberta Municipal Affairs to request a meeting for Alberta Beach Council with Minister McIver.

CARRIED UNANIMOUSLY

ATCO GAS & PIPELINES LTD. – NATURAL GAS FRANCHISE FEES:

MOTION #153-24

MOVED BY Mayor Muir that Council approves that the ATCO Gas & Pipelines Franchise Fees for 2025 remain at 8%.

CARRIED UNANIMOUSLY

DANA BLACKWELL – POLICY REGARDING RECEIPT OF EMAILS/CALLS FROM RESIDENTS:

MOTION #154-24

MOVED BY Councillor Weber that administration send a response to Dana Blackwell to thank her for her correspondence and advise that our staff does their best in responding to all emails and calls in a timely manner, however during the peak periods there may be unintentional delays in responding to residents inquiries.

CARRIED UNANIMOUSLY

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FORTIS ALBERTA – ELECTRIC DISTRIBUTION FRANCHISE FEES:

MOTION #155-24

MOVED BY Councillor Elwood that Council approves that the Fortis Alberta Electric Distribution Franchise Fees for 2025 remain at 8%.

CARRIED UNANIMOUSLY

E. JANICE NICHOLS – REQUEST FOR REMOVAL OF LATE TAX PAYMENT PENALTY:

MOTION #156-24

MOVED BY Councillor Durocher that the request from E. Janice Nichols for removal of the property tax late payment penalty on Tax Roll #303 be denied in fairness to all property owners who also received a penalty.

CARRIED UNANIMOUSLY

SARAH PATTISON – REQUEST FOR REMOVAL OF LATE TAX PAYMENT PENALTY:

MOTION #157-24

MOVED BY Deputy Mayor Love that the request from Sarah Pattison for removal of the property tax late payment penalty on Tax Roll #557 be denied in fairness to all property owners who also received a penalty.

CARRIED UNANIMOUSLY

NEW BUSINESS:

ALBERTA MUNICIPAL AFFAIRS – CANADA COMMUNITY BUILDING FUND (CCBF) MEMORANDUM OF AGREEMENT:

MOTION #158-24

MOVED BY Councillor Weber that the Alberta Municipal Affairs Canada Community Building Fund (CCBF) Memorandum of Agreement be approved as presented.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topics: traffic speeds throughout the village, speed bumps, weeds in the lake and 51 Avenue, access to village information (available on website, social media, email list, attendance at Council meetings), roadwork plan, the boat launch plan and the village website.

CONFIDENTIAL – CLOSED MEETING SESSION:

Mayor Muir reported the meeting will move to closed session to discuss the Regional Fire Services Model/Partnership, the Development Officer Contract, the Campground Manager Contract and the Tax Forfeiture Lots. He further reported the public is welcome to return to the meeting after the closed session.

MEETING RECESS:

Mayor Muir called for a brief recess at 8:40 P.M.

MEETING RECONVENED:

Mayor Muir reconvened the meeting at 8:50 P.M.

MOTION TO MOVE TO CLOSED MEETING:

MOTION #159-24

MOVED BY Councillor Elwood that as per Section 197(2) of the MGA and Division 2, Part 1, Section 23 of the FOIP Act (Freedom of Information and Protection of Privacy Act) the meeting be closed to the public at 8:50 P.M. to discuss agenda item #5.a Regional Fire Services Model/Partnership 5.b the Development Officer Contract; 5.c the Campground Manager Contract; and 5.d the Tax Forfeiture Lots.

CARRIED UNANIMOUSLY

Present for the closed meeting session:

Mayor Kelly Muir, Deputy Mayor Bill Love, Councillor Debbie Durocher, Councillor Tara Elwood, Councillor Daryl Weber, C.A.O. Kathy Skwarchuk and Assistant CAO Cathy McCartney were in attendance for the closed meeting session.

MOTION TO RE-OPEN MEETING TO THE PUBLIC:

MOTION #160-24

MOVED BY Deputy Mayor Love that Council move to come out of closed meeting at 8:40 P.M.

CARRIED UNANIMOUSLY

PLANNING AND DEVELOPMENT OFFICER CONTRACT:

MOTION #162-24

MOVED BY Councillor Durocher that Council approves the proposal for the renewal of the contracted Planning and Development Officer services including optional planning support for a 3 year term.

CARRIED UNANIMOUSLY

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CAMPGROUND MANAGER CONTRACT:

MOTION #163-24

MOVED BY Deputy Mayor Love that Council approves a two year extension on a Campground Manager Contract with Kevin Hutton and Joyce Nouta.

CARRIED

ADJOURNMENT:

The meeting adjourned at 9:50 P.M.

Mayor – Kelly Muir

C.A.O. – Kathy Skwarchuk